Job Title: School Psychologist
Wage/Hour Status: Exempt
Reports to: Evaluation Supervisor
Dept./School: Special Education
Pay Grade: Salary Schedule
Work Days: Work Calendars

Primary Purpose:
Perform professional psychological work in assessment, behavior management, and counseling for students with emotional disabilities, learning disabilities, and behavioral problems. Assess the psychological and psycho-educational needs of students referred to special education services.

Qualifications:

Education/Certification:

- Master's degree in psychology from accredited college or university
- Valid Texas license as a licensed specialist in school psychology granted by the Texas State Board of Examiners of Psychologists

Special Knowledge/Skills:

- Knowledge of procedures for assessing achievement and intellectual, emotional, and behavioral functioning for educational purposes.
- Knowledge of prevention and intervention strategies, including behavior management interventions
- Knowledge of child and adolescent development
- Strong consultation skills for conferencing with teachers, parents, and students
- Excellent organizational, communication, and interpersonal skills.

Experience:

- Two years of experience providing psychology services in an educational setting

Major Responsibilities and Duties:

Assessment:

- Select and administer assessments and observations to evaluate the intellectual, emotional, and behavioral functioning of referred students and to determine student eligibility for special education services according to federal and state regulations
- Score and interpret test data
- Develop psychological evaluation reports and behavior management plans
- Conduct or participate in the Admission, Review, and Dismissal (ARD) Committee to assist with appropriate placement and development of Individual Education Plans (IEP) for students according to district procedures
- May serve as case manager and implement the special education assessment process for students on assigned campuses

Consultation:

- Conduct group, individual, and family counseling sessions and facilitative therapy for students with diagnosed problems
- Serve as consultant on mental health topics for instructors in the school health program
- Consult with school staff regarding implementation of behavior intervention plans and in managing behaviorally disruptive students
- Provide staff development training in assigned schools to assist school personnel with identification and understanding of students with emotional, social, and behavioral disturbances
- Meet with parents to discuss pertinent background information and test results
- Consult with teachers and relevant staff concerning the educational needs of students and interpretation of assessment data
- Consult with psychologists, psychiatrists, medical doctors, and community agencies concerning intellectual, emotional, and behavioral functioning of students as needed.

Program Management:

- Develop and maintain effective individual and group relationships with students and parents
- May provide clinical supervision to intern or trainee**
- Develop and coordinate a continuing evaluation of psychological services and assessment procedures and make changes based on findings
- Assist in the selection of assessment materials and equipment
- Compile, maintain, and file all physical and computerized reports, records, and other documents required, including case records, test results, statistical data, and test inventories
- Comply with policies established by federal and state law, State Board of Education rule, and local board policy in the areas of psychological services, assessment, placement, and planning for special education services
- Comply with all district and local campus routines and regulations
- Participate in professional development activities to improve skills related to job assignment.

Communication:

- Maintain a positive and effective relationship with supervisors
- Effectively communicate with colleagues, students, and parents

Other:

- Maintain Confidentiality
- Other duties as assigned
- Follow district safety protocols and emergency procedures

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Personal computer and peripherals

Posture: Prolonged standing, frequent kneeling/squatting, bending/stooping

Motion: Frequent walking

Lifting: Moderate light lifting and carrying; may be required to lift and transfer student to and from wheelchair or assist with positioning students with physical disabilities

Environment: May work inside and/or outside; regular exposure to noise; regular district wide travel to multiple work locations as assigned

Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. Duties are subject to change. All EISD employees are expected to maintain an extreme degree of confidentiality by following the Family Educational Rights and Privacy Act (FERPA) for student information and the Health Insurance Portability and Accountability Act of 1996 (HIPPA) for employee and student information.